

Graduate Public Health Practitioner Job Profile

Salary: Band 7 £27,852 - £32,020 p.a.

Fixed term post: 2.5 years, starting September 2023

37 hours per week

Location: Civic Offices, Guildhall Square, Portsmouth
Reporting To: Workforce Development Strategist

The Service

Portsmouth is a great waterfront city with a bright future. As part of shaping the city's future, the Council is committed to making Portsmouth a great place for our residents to live and work.

The Public Health Directorate plays a key role in achieving the city's ambitions by providing leadership and influence to improve the health and wellbeing of the people of Portsmouth. We do this by focusing on improving the health and wellbeing of our poorest residents fastest to reduce health inequalities.

The service leads on delivering the Council's public health role and works closely with a range of colleagues within the Council and partners to optimise opportunities, such as NHS Portsmouth Clinical Commissioning Group, the voluntary and community sector, the University of Portsmouth, businesses and local residents.

As a service we take pride in our work by valuing others and focusing on areas where we can make a real and positive difference. Our values are outlined in our Ways of Working and our Guiding Principles and if they reflect how you work then this role that meets your expectations.

What is the role?

The role is for a 2.5 years' fixed term contract and provides an opportunity for a newly graduated student to gain work experience in a busy Public Health Team. The post holder will sit within the public health team and report to the Workforce Development Strategist.

The post holder will support the development, delivery and monitoring of public health programmes and projects across Portsmouth.

This is a training role working towards Practitioner registration with the UK Public Health Register (UKPHR). It includes 1 day of protected study per working week for the duration of the contract. You will be supported to undertake a structured development programme as part of this role, building on your existing knowledge through further training and education to broaden your knowledge, understanding and application across all domains of public health.

There will be an opportunity to undertake placements and/or projects to gain a broad understanding across the three domains of public health, including health intelligence, healthy lifestyles and health protection as well as broader opportunities across the system.

You'll work in partnership and develop relationships with a wide range of stakeholders, including other local authority services areas, the NHS and the voluntary and community sector, Health Education England, Portsmouth and other relevant stakeholders to maximise health improvement and reduce inequalities in health. You'll have the opportunity to develop public health knowledge, experience and skills through a structured practitioner training programme.

Key Responsibilities

The role will enable you to develop your Public Health skills in the following areas:

- Support and inform the development, delivery and evaluation of high quality, evidence based public health projects, which demonstrate achievement of the UKPHR Practitioner standards.
- Support, in line with relevant public health professional standards, the delivery of these interventions.
- Work with staff, both within public health and across other teams, to ensure the effective delivery and implementation of public health interventions.
- Work in partnership and develop relationships with a wide range of internal and external stakeholders to co-design, develop and deliver projects.
- Undertake research, collating findings and summarising evidence.
- Monitor and manage all aspects of projects as detailed using project management methodologies and resource planning tools.
- Manage, coordinate and respond to enquiries from the public, officers of the authority and others, ensuring that these are dealt with and appropriate feedback is given.
- Monitor finances related to projects according to set criteria, and provide regular spend reports to Public Health Leads. Undertake financial administration including ordering and processing of invoices using the Council's financial system.
- Participate in learning and training opportunities that are aligned to the graduate practitioner role.
- Contribute to the production and implementation of key documents e.g. Director of Public Health Annual Report (PHAR) and Joint Strategic Needs Assessment (JSNA)
- Participate in surveillance and assessment of population health and wellbeing to inform public health interventions e.g. using the Public Health Outcomes Framework.

Who is the person?

You'll need a working knowledge of the Portsmouth area, or lives within the local geographic area. We welcome applicants who have experience or links with communities experiencing health inequalities.

We will shortlist against the following key skills, qualifications and experience.

Key skills

1. Ability to organise and prioritise work, co-ordinate a variety of tasks in a clear and logical way and meet agreed deadlines that minimise the disruption to the business.
2. Ability to reflect on personal strengths and weaknesses to create a plan for development. Able to apply learning to practical situations.
3. Ability to build credible working relationships and build rapport with others, working collaboratively with others to deliver the best outcomes.
4. Ability to develop positive partnership ways of working with a range of stakeholders.
5. Ability to present information clearly, concisely, accurately and in ways that promote understanding, either verbally or in written/electronic form.
6. Ability to support the co-ordination, management and evaluation of projects

Qualifications and/or experience:

You need to have:

Requirements	
Qualifications	A first degree or a postgraduate qualification in Public Health or a related discipline.
Experience / Knowledge	<ul style="list-style-type: none"> • An awareness of the UKPHR Public Health Practitioner standards and able to apply to own areas of work. UKPHR-Practitioner-Standards-2018-2nd-Ed.pdf • Knowledge and understanding of the public health issues, health inequalities and the priorities for residents across the region. • Knowledge and experience of local services and local geographic area. • Some level of experience in a post related to public health e.g. health improvement in either a local authority, NHS or the voluntary and community sector. • Sound and accurate IT knowledge e.g. Microsoft Office.
Communication	<ul style="list-style-type: none"> • Good verbal and written communication skills and ability to present data and information clearly • Experience of developing effective working relationships with a range of partners and stakeholders.
Analytical & Decision Taking	<ul style="list-style-type: none"> • Experience of collecting, collating, analysing and interpreting a range of different types of data from a range of different sources. • Experience of managing own workload and working autonomously. To manage unexpected changes in deadlines, demands, requests or requirements
Personal	<ul style="list-style-type: none"> • Enthusiasm to undertake placements and/or projects to gain a broad

Resources	<p>understanding across the three domains of public health.</p> <ul style="list-style-type: none"> • Prepared to undertake a structured educational development programme alongside delivery of public health programmes and projects. • Asks for, reflects upon and acts on feedback. • Demonstrate a commitment to complete all elements of the training programme, including undertaking projects, placements, full attendance at structured educational programme and completion of a portfolio towards professional practitioner registration with UKPHR.
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Closing date: 5th July 2023

Applications received after this may not be considered.

Interviews are planned to take place w/c 19th July 2023

When completing the application form, please thoroughly tailor your application to the 'Who is the Person' points with the use of examples from your experience and attach this as a cover letter in the Supporting Documents section. This is really important or you are likely not to be shortlisted.

General Data Protection Regulation (GDPR)

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.

You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.