



## **Residential Social Services Officer - Waking Night**

Salary: Band 5, **£6,932 to £7,395** per annum pro-rata for ten hours per week (£25,652 to £27,363 FTE), plus 33% shift enhancement for working nights

Hours: **Part Time** (10 hours per week)

Contract: **Permanent**

Portsmouth Local Authority is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment to improve outcomes for children.

DBS Disclosure at Enhanced level will be required prior to any offer of employment and this post is exempt from the Rehabilitation of Offenders Act 1974.

Every post is subject to PCC and Portsmouth Safeguarding Children Partnership safer recruitment procedures.

### **The Service:**

Beechside provides care and short break accommodation for up to six young people aged between 5 - 18 years tailored to meet individual children's needs. They may have a learning or a physical disability, often alongside communication needs. The aim of our service is to support them and provide a setting where they can develop confidence and flourish.

As a service we take pride in our work by valuing others, focusing on what's important so that we make a real and positive difference. Our values are outlined in our Ways of Working and our Guiding Principles and if they reflect how you are and how you work then this could be the role that meets your expectations.

### **What is the role?**

The Waking Night staff member is there to ensure that children and young people are safe and monitored through the night. You may be required to administer medication therefore you need to be fully aware of the relevant policies and procedures. Although you will be based at an identified home you may be required to work at any designated location within the City of Portsmouth.

Your duties will include:

- Helping to settle children to bed.
- Monitoring the building during the night.
- Being involved in admitting children.
- Maintaining communication with other agencies and families as necessary during the night.
- Maintaining records and logs.
- Completing an information hand-over to staff coming on duty.
- Some domestic duties, as necessary.

## Who is the person?

You need to:

- Hold a NVQ level 3 in childcare or be prepared to undertake training to achieve this.
- Have experience of working in a residential children's setting.
- Be highly committed to children and young people, with the ability to contribute towards a caring environment
- Be able to interpret young people's behaviour and respond appropriately.
- Have good assessment and planning skills.
- Have excellent communication skills, able to communicate positive and effectively, as you will be required to liaise with other agencies, parents, colleagues and children.
- Have experience of completing daily record sheets and report writing to a good standard.
- Be able to manage challenging and difficult / stressful situations calmly and assertively.
- Have an understanding of issues and pressures affecting young people today.
- Be willing to undertake day-to-day basic care needs of children e.g., cleaning, laundry etc.
- Be able to manage your own workload
- Be flexible and responsive to the unique needs of each young person.
- Be willing to engage in supervision and training.
- Have an understanding of safeguarding, equal opportunities and diversity.

**You will need to demonstrate that you have the Right to Work in the UK. No post will be offered without it.**

### **General Data Protection Regulation (GDPR)**

As part of any recruitment process, Portsmouth City Council collects and processes personal data relating to job applicants. Portsmouth City Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of recruitment. Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect, how we use, store, delete data and your rights you can access a privacy statement on our Job board.