**Job Profile – Cleaning Operative Full Time**

**Hours:** 37 hours per week, Monday to Thursday 0800 – 1600, Friday 0800 - 1530. The post holder may be required to work outside of these hours from time to time.

**Location:** Various locations within the Gosport area as the needs of the service require.

**Who are we looking for?**

We are looking for a motivated hard working individual with a good work ethic who is able to work under their own initiative.

The successful applicant will be committed to making our communal areas safe, clean and tidy. You will be required to clean communal and void rooms of homeless accommodation, and communal areas of blocks of flats and sheltered schemes as required.

The candidate will be able to climb flights of stairs and move bins, so a good degree of physical fitness will be required. The role includes cleaning kitchens, bathrooms, toilets and laundry facilities, so good mobility to carry out these tasks is essential.

The ideal person will take pride in their work and take responsibility for ensuring that our communal areas are kept to a high standard of cleanliness.

Due to the lone working aspect of the role, successful applicants will portray themselves and the Council in a professional way, and have a high level of honesty and integrity.

**Who is the person?**

The successful applicant will:

* Have a proactive approach when responding to cleaning issues
* Be able to work independently and as part of a team, using their initiative and judgement to find appropriate and effective solutions to issues as they arise.
* Be able to identify and consider other resources available to them to achieve results for our customers
* Be willing to safely clean and remove hazardous waste such as bodily fluids, faeces and hypodermic needles
* Have a good understanding of COSHH and PPE requirements
* Be responsible for maintaining stock levels by requesting stock in a timely manner
* Be prepared for, or have experience of, a physically challenging role where you will mostly be travelling the estate on foot, moving heavy items, mopping and moving buckets of water up and down stairs
* The successful applicant will have the means, and be prepared, to travel between sites
* **Have a full driving licence**

Special Conditions:

The post holder will be required to travel from site to site in Gosport.

The post holder will be required to wear the uniform and safety shoes provided for carrying out the duties of the Post.

To provide cover for other colleagues

To provide bank holiday cover as required

**Full driving licence**

Use of own motorised transport, such as a car or moped, and the commitment to acquire business insurance is an advantage. Mileage is paid for journeys between work locations in line with GBC Policy.

General Data Protection Regulation (GDPR)

As part of any recruitment process, Gosport Borough Council collects and processes personal data relating to job applicants.  Gosport Borough Council is committed to being transparent about how it collects and uses that data and to meeting its data protection obligations under the General Data Protection Regulations (GDPR).

Completing and sending an application in for a vacancy is your consent for us to process your data for the purpose of the recruitment.  Your data is not used in any other way and you can withdraw your consent at any point in the recruitment process and we will destroy or delete your information.

For more detailed information on what we collect how we use, store, delete date and your rights you can access a privacy statement on the Council’s website <https://www.gosport.gov.uk/sections/your-council/data-protection/data-protection-privacy-notice/>